INVITATION TO BID (PLEASE USE THE ENCLOSED BID SHEETS)

NOTICE IS HEREBY GIVEN that the Board of County

Commissioners of Custer County, Oklahoma will, on January 30, 2017 until the hour of 9:30 a.m. on said day, in their office in the Courthouse in Arapaho, Oklahoma, receive sealed bids for the following:

> Minimum Specifications For One or More, Used Truck Tractor(s) Custer County, Oklahoma

Specifications and information are on the file in the Custer County Clerk's Office in Arapaho, Oklahoma.

All bids must be in a sealed envelope, clearly marked BID, with the BID OPENING DATE.

All bids must be mailed or delivered to:

(Mailing) CUSTER COUNTY CLERK'S OFFICE P.O. BOX 300

ARAPAHO, OKLAHOMA 73620-0300

(Physical)

CUSTER COUNTY CLERK'S OFFICE 675 WEST "B" STREET ARAPAHO, OKLAHOMA 73620-0300

Please follow all instructions for submitting bid proposals completely.

/S/ MELISSA PARKER, CUSTER COUNTY CLERK (SEAL)

INSTRUCTIONS FOR SUBMITTING BID PROPOSALS

- 1. This entire packet (Invitation to Bid, Instructions, Minimum Specifications, Affidavit for Filing with Competitive Bid, Affidavit for Contracts and Payments, and W-9) shall be known as the "Invitation to Bid" form. Fill out the "Invitation to Bid" form *completely*.
- 2. Identify the outside of the sealed envelope as follows:

SEALED BID CLOSING (Bid Date) BID (Opening Time)

- 3. Place your company name and return address on the outside of the envelope.
- 4. File the bid proposal with the Custer County Clerk, either by mail or in person, until 9:30 o'clock a.m. on January 30, 2017. Bids received after this time will be rejected and unopened. All bids will be opened at 9:30 o'clock a.m., January 30, 2017 during the County Commissioner's meeting held in the Custer County Courthouse, Arapaho, Oklahoma, Room 104, at 675 West "B" Street, Arapaho, Oklahoma.
- 5. All forms must be filled out completely. Any incomplete forms could result in rejection if the Board of County Commissioners considers such action to be in the best interest of Custer County.

 6. The address of the Custer County Clerk is as follows: (Mailing) (Physical) CUSTER COUNTY CLERK'S OFFICE P.O. BOX 300 675 WEST "B" STREET ARAPAHO, OKLAHOMA 73620-0300 ARAPAHO, OKLAHOMA 73620

- 7. All bid information shall be typewritten, or legibly written in ink. All corrections shall be initialed by the person signing the form(s).
- 8. On all bids requiring services or contract labor, proof of liability insurance may be required. Read the bid specifications carefully.
- 9. FOR PROMPT PAYMENT OF ALL INVOICES, PLEASE NOTE: * Payment for all expenses for Custer County is made twice a month. Approval of said claims is made on the first and third Monday of each month. For your claim to be considered for payment, the product(s) or service(s) must be delivered, and the appropriate paperwork on file with the County Clerk's office no later than five working days prior to the first and third Monday of the month.

* If the proper invoices and supporting documentation are not received by the cut-off date, payment will be rendered during the following payment issue period.

* Please contact Melissa Parker, Custer County Clerk, for a schedule for invoice submission in order to expedite payment processing.

If you have any questions regarding the bid specifications, or the bid deadlines, etc., please contact Melissa Parker, Custer County Clerk or Debbie Bright, Purchasing Agent at (580) 323-4420.

NOTE: ALL BID PROPOSALS WHICH DO NOT CONTAIN THE "INVITATION TO BID" AND THE SIGNED/NOTARIZED "AFFIDAVIT FOR FILING WITH COMPETITIVE BID", <u>WILL BE INVALID AND REJECTED</u>.

MINIMUM SPECIFICATIONS ONE OR MORE USED TRUCK TRACTOR(S)

FILL IN ALL SPACES SHOWING SPECIFIC INFORMATION. FAILURE TO COMPLY COULD RESULT IN BID REJECTION. ALL VEHICLES BID MUST MEET OR EXCEED MINIMUM REQUIREMENTS LISTED.

VENDOR'S PROPOSED: MAKE_____ MODEL_____

MINIMUM REQUIREMENTS		COMPLIANCE	
		YES	NO
1.	Year Model: 1999 to 2004		
2.	Indicate mileage:		
3.	Motor 475 HP engine, or larger		
	Indicate size:		
4.	Gross Vehicle Weight: 33001 -150,000		
5.	Day Cab or Sleeper		
6.	All Metal Cab		
7.	Metal hood		
8.	Transmission: 13 or 18 speed		
9.	Wheelbase: 240" to 265" maximum		
	Indicate overall length:		
10.	All aluminum wheels		
11.	Air ride suspension		
12.	Air ride cab		
13.	Paint must be in fair to good condition		
14.	Tires: 11R 24.5 with minimum 75% tread		
	remaining		
15.	Brake drums and shoes 50% or more		
16.	Supply any supporting papers on work		
	done to Truck		
TOTAL PRICE: \$			

THIS UNIT MUST BE COMPLETE, FULLY SERVICED AND READY TO OPERATE WHEN DELIVERED

PLEASE PROVIDE ANTICIPATED DELIVERY DATE:

PURCHASE PRICE OF USED TRUCK TRACTOR (EACH) \$_____

AFFIDAVIT FOR FILING WITH COMPETITIVE BID

STATE OF OKLAHOMA)) SS COUNTY OF _____)

______, of lawful age, being first duly sworn, on oath says, that (s)he is the agent authorized by the bidder to submit the attached bid. Affiant further states that the bidder has not been a party to any collusion among bidders in restraint of freedom of competition by agreement to bid at a fixed price or to refrain from bidding; or with any county official or employee as to quantity, quality or price in the prospective contract, or any other terms of said prospective contract; or in any discussions between bidders and any county official concerning exchange of money or other thing of value for special consideration in the letting of a contract.

VENDOR:		
SIGNATURE:		
TITLE:		
ADDRESS:		
CITY/STATE/ZIP		
PHONE		
FAX		
EMAIL		
Subscribed and	sworn to before me this	, 20
	Notary Public (Cle	rk or Judge)
My Commission Expire (SEAL)	25:	
Note: Each competitive	bid submitted to a county, school district	or municipality must be

Note: Each competitive bid submitted to a county, school district or municipality must be accompanied with the above Affidavit as required by 61 Okla.St.Ann.§138

AFFIDAVIT FOR CONTRACTS AND PAYMENTS

STATE OF OKLAHOMA)
) ss
COUNTY OF)

THE UNDERSIGNED (ARCHITECT, CONTRACTOR, SUPPLIER OR ENGINEER), OF LAWFUL AGE, BEING FIRST DULY SWORN, ON OATH SAYS THAT THIS INVOICE OR CLAIM IS TRUE AND CORRECT. AFFIANT FURTHER STATES THAT THE (WORK, SERVICES OR MATERIALS) AS SHOWN BY THIS INVOICE OR CLAIM HAVE BEEN (COMPLETED OR SUPPLIED) IN ACCORDANCE WITH THE PLANS, SPECIFICATIONS, ORDERS OR REQUESTS FURNISHED THE AFFIANT. AFFIANT FURTHER STATES THAT (S)HE HAS MADE NO PAYMENT DIRECTLY OR INDIRECTLY TO ANY ELECTED OFFICIAL, OFFICER OR EMPLOYEE OF THE STATE OF OKLAHOMA, ANY COUNTY OR LOCAL SUBDIVISION OF THE STATE, OF MONEY OR ANY OTHER THING OF VALUE TO OBTAIN PAYMENT OF THE INVOICE OR PROCURE THE CONTRACT OR PURCHASE ORDER PURSUANT TO WHICH AN INVOICE IS REQUIRED.

BUSINESS NAME	
Ву	
SUBSCRIBED AND SWORN TO BEFORE ME THIS DAY OF	, 20
NOTARY PUBLIC (OR CLERK OR JUDGE)	
NOTARY POBLIC (OR CLERK OR JODGE)	
NOTE: 62 OKL ST ANN & 310.9 (B). AUTHORIZES COUNTIES EXECUTING	3 MORE THAN ONE

NOTE: 62 OKL.ST.ANN. § 310.9 (B), AUTHORIZES COUNTIES EXECUTING MORE THAN ONE CONTRACT, EXCEEDING \$ 25,000.00 DURING THE FISCAL YEAR, WITH AN ARCHITECT, CONTRACTOR, ENGINEER OR SUPPLIER OF CONSTRUCTION MATERIALS TO ACCEPT ONE AFFIDAVIT APPLYING TO ALL WORK, SERVICES OR MATERIALS COMPLETED OR SUPPLIED UNDER THE TERMS OF AWARDED CONTRACTS, OR WHICH ARE NEEDED ON A CONTINUAL BASIS; SUCH AFFIDAVIT TO BE IN LIEU OF ALL INDIVIDUAL AFFIDAVITS FOR EACH INVOICE SUBMITTED IN RELATION TO SUCH CONTRACT.



Request for Taxpayer Identification Number and Certification

Give Form to the requester. Do not send to the IRS.

2 Business name/disregarded entity name, if different from above page 2. 4 Exemptions (codes apply only to certain entities, not individuals; see instructions on page 3): 3 Check appropriate box for federal tax classification; check only one of the following seven boxes: Ы

 Individual/sole proprietor or
 C Corporation
 S Corporation
 Partnership

 single-member LLC
 Limited liability company. Enter the tax classification (C=C corporation, S=S corporation, P=partnership) ►

Trust/estate Print or type ic Instructions Exempt payee code (if any) Exemption from FATCA reporting Note. For a single-member LLC that is disregarded, do not check LLC; check the appropriate box in the line above for the tax classification of the single-member owner. code (if any) (Applies to accounts maintained outside the U.S.) Other (see instructions) ► Specific 5 Address (number, street, and apt, or suite no.) Requester's name and address (optional) Custer County 6 City, state, and ZIP code PO Box 300 See Arapaho, OK 73620 7 List account number(s) here (optional) Part I Taxpayer Identification Number (TIN) Enter your TIN in the appropriate box. The TIN provided must match the name given on line 1 to avoid backup withholding. For individuals, this is generally your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the Part I instructions on page 3. For other entities it is your employer identification number (EIN). If you do not have a number, see How to get a Social security number

entities, it is your employer identification number (EiN). If you do not have a number, see now to get a	
TIN on page 3.	or
Note. If the account is in more than one name, see the instructions for line 1 and the chart on page 4 for	Employer identification number
guidelines on whose number to enter.	

Part II Certification

Under penalties of perjury, I certify that:

1. The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me); and

2. I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding; and

3. I am a U.S. citizen or other U.S. person (defined below); and

4. The FATCA code(s) entered on this form (if any) indicating that I am exempt from FATCA reporting is correct.

Certification instructions. You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the

instructions on page 3.				
Sign Here	Signature of U.S. person ►	Date ►		
General Instructions		Form 1098 (home mortgage interest), 1098-E (student loan interest), 1098-T		

Section references are to the Internal Revenue Code unless otherwise noted. Future developments. Information about developments affecting Form W-9 (such as legislation enacted after we release it) is at www.irs.gov/fw9.

Purpose of Form

An individual or entity (Form W-9 requester) who is required to file an information return with the IRS must obtain your correct taxpayer identification number (TIN) which may be your social security number (SSN), individual taxpayer identification number (ITIN), adoption taxpayer identification number (ATIN), or employer identification number (EIN), to report on an information return the amount paid to you, or other amount reportable on an information return. Examples of information returns include, but are not limited to, the following:

• Form 1099-INT (interest earned or paid)

Form 1099-DIV (dividends, including those from stocks or mutual funds)

 Form 1099-MISC (various types of income, prizes, awards, or gross proceeds) Form 1099-B (stock or mutual fund sales and certain other transactions by brokers)

Form 1099-S (proceeds from real estate transactions)

· Form 1099-K (merchant card and third party network transactions)

Cat. No. 10231X

Form W-9 (Rev. 12-2014)

• Form 1099-C (canceled debt)

Use Form W-9 only if you are a U.S. person (including a resident alien), to provide your correct TIN.

- If you do not return Form W-9 to the requester with a TIN, you might be subject to backup withholding. See What is backup withholding? on page 2. By signing the filled-out form, you:
- Certify that the TIN you are giving is correct (or you are waiting for a number to be issued),

2. Certify that you are not subject to backup withholding, or

Form 1099-A (acquisition or abandonment of secured property)

3. Claim exemption from backup withholding if you are a U.S. exempt payee. I applicable, you are also certifying that as a U.S. person, your allocable share of any partnership income from a U.S. trade or business is not subject to the withholding tax on foreign partners' share of effectively connected income, and ae. If ∘of

Certify that FATCA code(s) entered on this form (if any) indicating that you are exempt from the FATCA reporting, is correct. See What is FATCA reporting? on page 2 for further information.