# INVITATION TO BID (PLEASE USE THE ENCLOSED BID SHEETS)

**NOTICE IS HEREBY GIVEN** that the Board of County Commissioners of Custer County, Oklahoma will receive sealed bids either by mail and ground delivery by Friday, April 26, 2019 at 4:00 o'clock p.m., or in person until April 29, 2019 until the hour of 9:00 a.m. on said day, in their office in the Courthouse in Arapaho, Oklahoma. Sealed bids shall be opened on April 29, 2019 at 9:30 o'clock a.m. for the following:

# Minimum Specifications For DISTRICT 3 BRIDGE REHABILITATION PROJECT Location: N 2060 and E 91008 Custer County, Oklahoma

Specifications and information are on file in the Custer County Clerk's Office in Arapaho, Oklahoma and may be viewed on Custer County's website, http://www.custer.okcounties.org.

All bids must be in a sealed envelope, clearly marked BID, with the BID OPENING DATE and TIME.

A mandatory Pre-Bid meeting is required with Commissioner Lyle K. Miller is required. Bid will not be accepted if have not met with Commissioner.

All bids must be mailed or delivered to:

*(Mailing)* CUSTER COUNTY CLERK'S OFFICE P.O. BOX 300 ARAPAHO, OKLAHOMA 73620-0300

# (Physical)

CUSTER COUNTY CLERK'S OFFICE 675 WEST "B" STREET ARAPAHO, OKLAHOMA 73620-0300

Please follow all instructions for submitting bid proposals completely.

/S/MELISSA PARKER, CUSTER COUNTY CLERK (SEAL)

#### **INSTRUCTIONS FOR SUBMITTING BID PROPOSALS**

- 1. This entire packet (Invitation to Bid, Instructions, Minimum Specifications, Affidavit for Filing with Competitive Bid, Affidavit for Contracts and Payments, and W-9) shall be known as the "Invitation to Bid" form. Fill out the "Invitation to Bid" form *completely*.
- 2. Identify the outside of the sealed envelope as follows:

SEALED BID CLOSING (Bid Date) BID (Opening Time)

- 3. Place your company name and return address on the **outside** of the envelope.
- 4. File the bid proposal with the Custer County Clerk, either by mail or ground delivery by Friday, April 26, 2019 at 4:00 o'clock p.m., or in person, until 9:00 o'clock a.m. on April 29, 2019. Bids received after this time will be rejected and unopened. Bids will be opened at 9:30 o'clock a.m., April 29, 2019 during the County Commissioner's meeting held in the Custer County Courthouse, Arapaho, Oklahoma, Room 104, at 675 West "B" Street, Arapaho, Oklahoma.
- 5. All forms must be filled out completely. Any incomplete forms could result in rejection if the Board of County Commissioners considers such action to be in the best interest of Custer County.
- 6. The address of the Custer County Clerk is as follows:

(Mailing)(Physical)CUSTER COUNTY CLERK'S OFFICECUSTER COUNTY CLERK'S OFFICEP.O. BOX 300675 WEST "B" STREETARAPAHO, OKLAHOMA 73620-0300ARAPAHO, OKLAHOMA 73620

- 7. All bid information shall be typewritten, or legibly written in ink. All corrections shall be initialed by the person signing the form(s).
- 8. On all bids requiring services or contract labor, proof of liability insurance may be required. Read the bid specifications carefully.
- 9. FOR PROMPT PAYMENT OF ALL INVOICES, PLEASE NOTE:

\* Payment for all expenses for Custer County is made twice a month. Approval of said claims is made on the second and fourth Monday of each month. For your claim to be considered for payment, the product(s) or service(s) must be delivered, and the appropriate paperwork on file with the County Clerk's office no later than five working days prior to the second and fourth Monday of the month.

\* If the proper invoices and supporting documentation are not received by the cut-off date, payment will be rendered during the following payment issue period.

\* Please contact Melissa Parker, Custer County Clerk, for a schedule for invoice submission in order to expedite payment processing.

10. If you have any questions regarding the bid specifications, or the bid deadlines, etc., please contact Melissa Parker, Custer County Clerk or Debbie Bright, Purchasing Agent at (580) 323-4420.

NOTE: ALL BID PROPOSALS WHICH DO NOT CONTAIN THE "INVITATION TO BID" AND THE SIGNED/NOTARIZED "AFFIDAVIT FOR FILING WITH COMPETITIVE BID", <u>WILL BE INVALID AND REJECTED</u>.

# THE BOARD OF COUNTY COMMISSIONERS RESERVES THE RIGHT TO REJECT ANY AND ALL BIDS.

## MINIMUM SPECIFICATIONS District 3 Bridge Rehabilitation Project Location: N 2060 and E 91008 CUSTER COUNTY, OKLAHOMA

The specifications outline the scope of work for this project. The Bidder will be expected to conform to these specifications should they be the successful awarded Bidder. The Bidder will be expected to list three references that the County may contact at its' discretion who can confirm the Bidder's successful experience installing the specified products.

### All bridge materials will be supplied by Custer County.

Bridge shall be completed within 90 days after reconstruction begins.

A MANDITORY Pre-Bid meeting with Commissioner Lyle K. Miller is required. Contact Commissioner Miller at 580-331-8600 to set up Pre-Bid Meeting. Bid will not be accepted if have not met with Commissioner.

#### Contractor shall perform the following:

- Remove two (2) existing wing walls.
- Remove five (5) existing beams.
- Remove two (2) existing caps.
- Drive 5 7 5/8 wing piles to a minimum of 10 feet below flowline.
- Drive 5 9 5/8 Abutment Piles to refusal.
- Place and weld two (2) new caps.
- Place and weld eight (8) new beams.
- Construct 25' lateral back wall.
- Construct 25' lateral wing walls.
- Drive and weld 50' interlock sheet pile.
- Extend existing interlock sheeting.
- Weld in place all required bracing.
- Weld in place interlock caps.
- Construct approximately 26' x 60' complete bridge deck including stay in place forming, place and tie 2 layers of reinforcing steel rebar, weld in place edge and end headers with Nelson studs.
- Place and finish concrete.
- Place guard rail on bridge deck and wings.

#### **Custer County shall:**

- Provide and maintain all road closed signs.
- Remove old bridge deck.
- Build approaches back after bridge is complete.
- Deliver all steel and concrete to bridge site.
- Supply all bridge materials.

TOTAL BID...... \$

#### S.A. & I. 425 (2000)

## AFFIDAVIT FOR FILING WITH COMPETITIVE BID

STATE OF OKLAHOMA	)
	) SS
COUNTY OF	)

\_\_\_\_\_\_, of lawful age, being first duly sworn, on oath says, that (s)he is the agent authorized by the bidder to submit the attached bid. Affiant further states that the bidder has not been a party to any collusion among bidders in restraint of freedom of competition by agreement to bid at a fixed price or to refrain from bidding; or with any county official or employee as to quantity, quality or price in the prospective contract, or any other terms of said prospective contract; or in any discussions between bidders and any county official concerning exchange of money or other thing of value for special consideration in the letting of a contract.

VENDOR:		
SIGNATURE:		
TITLE:		
ADDRESS:		
CITY/STATE/ZIP		
PHONE		
FAX		
EMAIL		
Subscribed and	d sworn to before me this	, 20

Notary Public (Clerk or Judge)

My Commission Expires:	
(SÉAL)	

Note: Each competitive bid submitted to a county, school district or municipality must be accompanied with the above Affidavit as required by 61 Okla.St.Ann.§138

## AFFIDAVIT FOR CONTRACTS AND PAYMENTS

STATE OF OKLAHOMA	)
	) ss
COUNTY OF	)

THE UNDERSIGNED (ARCHITECT, CONTRACTOR, SUPPLIER OR ENGINEER), OF LAWFUL AGE, BEING FIRST DULY SWORN, ON OATH SAYS THAT THIS INVOICE OR CLAIM IS TRUE AND CORRECT. AFFIANT FURTHER STATES THAT THE (WORK, SERVICES OR MATERIALS) AS SHOWN BY THIS INVOICE OR CLAIM HAVE BEEN (COMPLETED OR SUPPLIED) IN ACCORDANCE WITH THE PLANS, SPECIFICATIONS, ORDERS OR REQUESTS FURNISHED THE AFFIANT. AFFIANT FURTHER STATES THAT (S)HE HAS MADE NO PAYMENT DIRECTLY OR INDIRECTLY TO ANY ELECTED OFFICIAL, OFFICER OR EMPLOYEE OF THE STATE OF OKLAHOMA, ANY COUNTY OR LOCAL SUBDIVISION OF THE STATE, OF MONEY OR ANY OTHER THING OF VALUE TO OBTAIN PAYMENT OF THE INVOICE OR PROCURE THE CONTRACT OR PURCHASE ORDER PURSUANT TO WHICH AN INVOICE IS REQUIRED.

	BUSINESS NAME
Ву	

SUBSCRIBED AND SWORN TO BEFORE ME THIS \_\_\_\_\_DAY OF \_\_\_\_\_, 20\_\_\_\_

NOTARY PUBLIC (OR CLERK OR JUDGE)

NOTE: 62 OKL.ST.ANN. § 310.9 (B), AUTHORIZES COUNTIES EXECUTING MORE THAN ONE CONTRACT, EXCEEDING \$ 25,000.00 DURING THE FISCAL YEAR, WITH AN ARCHITECT, CONTRACTOR, ENGINEER OR SUPPLIER OF CONSTRUCTION MATERIALS TO ACCEPT ONE AFFIDAVIT APPLYING TO ALL WORK, SERVICES OR MATERIALS COMPLETED OR SUPPLIED UNDER THE TERMS OF AWARDED CONTRACTS, OR WHICH ARE NEEDED ON A CONTINUAL BASIS; SUCH AFFIDAVIT TO BE IN LIEU OF ALL INDIVIDUAL AFFIDAVITS FOR EACH INVOICE SUBMITTED IN RELATION TO SUCH CONTRACT.

Departı	W-9 Doctober 2018) ment of the Treasury Revenue Service	Request fo Identification Numb ► Go to www.irs.gov/FormW9 for ins on your income tax return). Name is required on this line; d	er and Certifi tructions and the late			Give Form to the requester. Do no send to the IRS.	
		lisregarded entity name, if different from above	o not leave this life blank.				
age 3.	3 Check appropria following seven b	seven boxes. certain entiti			tions (codes apply only to tities, not individuals; se ns on page 3):		
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Print or type. Specific Instructions on page	Note: Check LLC if the LLC another LLC t	y company. Enter the tax classification (C=C corporation, S the appropriate box in the line above for the tax classificatio C is classified as a single-member LLC that is disregarded fr hat is not disregarded from the owner for U.S. federal tax p f from the owner should check the appropriate box for the t	on of the single-member owner. Do not check Exemption rom the owner unless the owner of the LLC is our poses. Otherwise, a single-member LLC that		n from FATCA reporting ny)		
See Specif	Other (see ins 5 Address (number	structions) ► r, street, and apt. or suite no.) See instructions.				counts maintained outside the U.S s (optional)	0
	6 City, state, and Z	IP code .ber(s) here (optional)					
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Par	t II Certifi	cation					
1. The 2. I an Ser	n not subject to ba vice <mark>(IRS)</mark> that I an	ry, I certify that: n this form is my correct taxpayer identification numl ackup withholding because: (a) I am exempt from bac n subject to backup withholding as a result of a failur ackup withholding; and	ckup withholding, or (b	) I have not been notifi	ed by	the Internal Revenue	ım
3. I an	n a U.S. citizen or	other U.S. person (defined below); and					
		ntered on this form (if any) indicating that I am exemp		•			
you ha acquis	ave failed to report a sition or abandonme	s. You must cross out item 2 above if you have been no all interest and dividends on your tax return. For real es ent of secured property, cancellation of debt, contributi vidends, you are not required to sign the certification, b	tate transactions, item 2 ons to an individual reti	2 does not apply. For mo rement arrangement (IR/	ortgag A), and	e interest paid, generally, payments	ISe
Sign Here	Signature of U.S. person ▶			Date Þ			
Gei	neral Instr	uctions	<ul> <li>Form 1099-DIV (di funds)</li> </ul>	ividends, including the	se fror	m stocks or mutual	
Section noted		o the Internal Revenue Code unless otherwise	,	(various types of incom	ne, priz	zes, awards, or gross	i
Future developments. For the latest information about developments related to Form W-9 and its instructions, such as legislation enacted after they were published, go to www.irs.gov/FormW9.		<ul> <li>Form 1099-B (stock or mutual fund sales and certain other transactions by brokers)</li> </ul>					
• Forn		Form 1099-S (proceeds from real estate transactions)     Earm 1099 K (moreheast card and third party potwork transactions)					
Purpose of Form An individual or entity (Form W-9 requester) who is required to file an information return with the IRS must obtain your correct taxpayer		<ul> <li>Form 1099-K (merchant card and third party network transactions)</li> <li>Form 1098 (home mortgage interest), 1098-E (student loan interest), 1098-T (tuition)</li> </ul>					
		N) which may be your social security number er identification number (ITIN), adoption	• Form 1099-C (can	,			
taxpá (EIN),	ver identification n to report on an inf	umber (ATIN), or employer identification number ormation return the amount paid to you, or other	Form 1099-A (acquisition or abandonment of secured property) Use Form W-9 only if you are a U.S. person (including a resident				
amount reportable on an information return. Examples of information returns include, but are not limited to, the following. • Form 1099-INT (interest earned or paid)		alien), to provide your correct TIN. If you do not return Form W-9 to the requester with a TIN, you might be subject to backup withholding. See What is backup withholding, later.					

Cat. No. 10231X

Form **W-9** (Rev. 10-2018)