

**NOTICE TO BIDDER**  
**(PLEASE USE THE ENCLOSED BID SHEETS)**

**NOTICE IS HEREBY GIVEN** that the Board of County Commissioners of Custer County, Oklahoma will, on **June 18, 2012** until the hour of **10:00 o'clock a.m.** on said day, in their office in the Courthouse in Arapaho, Oklahoma, receive sealed proposals for the furnishing of the following materials for Custer County Highway projects, for a period from **July 1, 2012 up to and including December 31, 2012.**

***Hauling Chips, Crusher Run, Crushed Granite, 4" Surge,  
Gyp Rock and Rip Rap for Custer County Highway Projects.***

THE BOARD OF COUNTY COMMISSIONERS is asking proposals for the furnishing of the above set out materials to be furnished at any time from **July 1, 2012 up to and including December 31, 2012** without any stated or estimated quantities being given and the Board of County Commissioners does not agree by the acceptance of these quotations to purchase at any time any given or stated amount, but reserves the right to purchase in such amounts and at such times as it may deem necessary. The Contractor in making a proposal or quotation on any such item(s) will be expected to agree to furnish any material(s) upon which may bid under this plan, in such amounts and at such times and at the prices quoted in the proposal, that the County Commissioners may hereafter decide.

FORMS, PROPOSALS and specifications covering all material(s) and construction on which bids or proposals are asked, may be obtained in the Custer County Commissioner's Office in Arapaho, Oklahoma, Room 104 where approved copies of the same are on file.

PROPOSALS must be filed with Karen Fry, Custer County Clerk before the hour stated above; after which they will be opened, read and considered. Bidders and other interested persons are invited to be present. The Board of County Commissioners reserves the right to reject any and all bids, to waive any and all irregularities and formalities, and award as the County's interest may seem to be best served.

/s/Karen Fry, Custer County Clerk

(SEAL)

## **INSTRUCTIONS FOR SUBMITTING BID PROPOSALS**

1. This entire packet (Notice, Instructions, Minimum Specifications and Affidavit) shall be known as the “Invitation to Bid” form. Fill out the “Invitation to Bid” form *completely*.
2. Identify the outside of the sealed envelope as follows:

**SEALED BID  
CLOSING (Bid Date)  
BID (Opening Time)**

3. Place your company name and return address on the outside of the envelope.
4. File the bid proposal with the Custer County Clerk, either by mail or in person, before **10:00 o'clock a.m. on June 18, 2012**. Bids received after this time will be rejected and unopened. All bids will be opened at **10:00 o'clock a.m., June 18, 2012** during the County Commissioner’s meeting held in the Custer County Courthouse, Arapaho, Oklahoma, Room 104, at 675 West “B” Street, Arapaho, Oklahoma.
5. All forms must be filled out completely. Any incomplete forms could result in rejection if the Board of County Commissioners considers such action to be in the best interest of Custer County.
6. The address of the Custer County Clerk is as follows:

**(MAILING)**  
CUSTER COUNTY CLERK  
P.O. BOX 300  
ARAPAHO, OK 73620-0300

**(PHYSICAL)**  
CUSTER COUNTY CLERK  
675 WEST ‘B’ STREET  
ARAPAHO, OK 73620

7. All bid information shall be typewritten, or legibly written in ink. All corrections shall be initialed by the person signing the form(s).
8. On all bids requiring services or contract labor, proof of liability insurance may be required. Read the bid specifications carefully.
9. FOR PROMPT PAYMENT OF ALL INVOICES, PLEASE NOTE:
  - \* Payment for maintenance & operational expenses for Custer County is made once a month. Approval of said claims is made on the second Monday of each month. For your claim to be considered for payment, the product(s) or service(s) must be delivered, and the appropriate paperwork on file with the County Clerk’s office no later than five working days prior to the second Monday of the month.
  - \* If the proper invoices and supporting documentation are not received by the monthly cut-off date, payment will be rendered during the following month’s business.
  - \* Please contact Karen Fry, Purchasing Agent, for a schedule for invoice submission in order to expedite payment processing.
10. If you have any questions regarding the bid specifications, or the bid deadlines, etc., please contact **Karen Fry, Custer County Clerk at (580) 323-4420**.

**NOTE: ALL BID PROPOSALS WHICH DO NOT CONTAIN THE “INVITATION TO BID” AND THE SIGNED/NOTARIZED “AFFIDAVIT FOR FILING WITH COMPETITIVE BID”, WILL BE INVALID AND REJECTED.**

**HAULING CHIPS, CRUSHER RUN, CRUSHED GRANITE  
4" SURGE & GYP ROCK – PER TON  
DELIVERY POINTS & PIT LOCATIONS DESIGNATED BELOW  
FOR PERIOD: JULY 1, 2012 – DECEMBER 31, 2012**

**\*\*HAULING WILL BE BY BELLY DUMP OR END DUMP AT COMMISSIONER REQUEST\*\***

DELIVERY POINTS	PIT LOCATIONS						
	<b>COOPERTON</b> Screenings, Chips, Cr Run, 4" Surge	<b>GRANITE</b> Crushed Granite	<b>HYDRO</b> Sandstone	<b>SNYDER</b> Screenings, Chips, Cr Run, 4" Surge	<b>BALLY MOUNTAIN</b> Screenings, Chips, Cr Run, 4" Surge	<b>BOSE JUNCTION</b> Gypsum	<b>W'FORD</b> Gypsum
CLINTON							
WEATHERFORD							
DEER CREEK AREA							
THOMAS							
ARAPAHO							
CUSTER CITY							
BUTLER							
STAFFORD							
MOOREWOOD							
ALEDO							
ANTHON							
HAMMON							
<b>HOURLY HAUL RATE</b>	(From any stock pile – Dirt or Gravel – In Custer County, Oklahoma for Districts 1, 2 & 3)						

**\*\* RIP RAP – PER TON (SIZES: 12", 18", 24", 30") \*\*  
FILTER BLANKET – PER TON**

**HAULED FROM**

DELIVERY POINTS	PIT LOCATIONS						
	<b>COOPERTON</b>	<b>GRANITE</b>	<b>HYDRO</b>	<b>SNYDER</b>	<b>BALLY MOUNTAIN</b>	<b>BOSE JUNCTION</b>	<b>W'FORD</b>
CLINTON							
WEATHERFORD							
DEER CREEK AREA							
THOMAS							
ARAPAHO							
CUSTER CITY							
BUTLER							
STAFFORD							
MOOREWOOD							
ALEDO							
ANTHON							
HAMMON							

Bids for hauling must be firm for a period from **July 1, 2012 through December 31, 2012.**

SIGNED: \_\_\_\_\_

All Freight Rates will be figured based upon the Fuel Price of **\$3.795** as found on the U.S. Energy Information Administration website, Midwest area - [www.eia.gov/petroleum/gasdiesel/](http://www.eia.gov/petroleum/gasdiesel/), information released May 28, 2012 as the base rate.

Fuel surcharge will be computed as of the 1st Tuesday of each month. For every \$.10 per gallon rise, the rate will be increased by 2%.



## Request for Taxpayer Identification Number and Certification

**Give Form to the  
requester. Do not  
send to the IRS.**

<b>Print or type See Specific Instructions on page 2.</b>	Name (as shown on your income tax return)	
	Business name/disregarded entity name, if different from above	
	Check appropriate box for federal tax classification: <input type="checkbox"/> Individual/sole proprietor <input type="checkbox"/> C Corporation <input type="checkbox"/> S Corporation <input type="checkbox"/> Partnership <input type="checkbox"/> Trust/estate  <input type="checkbox"/> Limited liability company. Enter the tax classification (C=C corporation, S=S corporation, P=partnership) ▶ _____  <input type="checkbox"/> Other (see instructions) ▶ _____	
	<input type="checkbox"/> Exempt payee	
	Address (number, street, and apt. or suite no.)	Requester's name and address (optional)
City, state, and ZIP code	<b>Custer County</b> <b>P.O. Box 300</b> <b>Arapaho, OK 73620-0300</b>	
List account number(s) here (optional)		

<b>Part I Taxpayer Identification Number (TIN)</b>																																					
Enter your TIN in the appropriate box. The TIN provided must match the name given on the "Name" line to avoid backup withholding. For individuals, this is your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the Part I instructions on page 3. For other entities, it is your employer identification number (EIN). If you do not have a number, see <i>How to get a TIN</i> on page 3.																																					
<b>Note.</b> If the account is in more than one name, see the chart on page 4 for guidelines on whose number to enter.	<table border="1" style="margin-bottom: 10px;"> <tr><td colspan="9" style="text-align: center;"><b>Social security number</b></td></tr> <tr> <td style="width: 20px; height: 20px;"> </td> <td style="width: 20px; height: 20px;"> </td> <td style="width: 20px; height: 20px;"> </td> <td style="width: 20px; height: 20px;"> </td> <td style="width: 20px; height: 20px;"> </td> <td style="width: 20px; height: 20px;"> </td> <td style="width: 20px; height: 20px;"> </td> <td style="width: 20px; height: 20px;"> </td> <td style="width: 20px; height: 20px;"> </td> </tr> </table> <table border="1"> <tr><td colspan="9" style="text-align: center;"><b>Employer identification number</b></td></tr> <tr> <td style="width: 20px; height: 20px;"> </td> <td style="width: 20px; height: 20px;"> </td> <td style="width: 20px; height: 20px;"> </td> <td style="width: 20px; height: 20px;"> </td> <td style="width: 20px; height: 20px;"> </td> <td style="width: 20px; height: 20px;"> </td> <td style="width: 20px; height: 20px;"> </td> <td style="width: 20px; height: 20px;"> </td> <td style="width: 20px; height: 20px;"> </td> </tr> </table>	<b>Social security number</b>																		<b>Employer identification number</b>																	
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<b>Part II Certification</b>	
Under penalties of perjury, I certify that:	
1. The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me), and 2. I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding, and 3. I am a U.S. citizen or other U.S. person (defined below).	
<b>Certification instructions.</b> You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions on page 4.	
<b>Sign Here</b>	Signature of U.S. person ▶ _____  Date ▶ _____

**General Instructions**  
Section references are to the Internal Revenue Code unless otherwise noted.

**Purpose of Form**  
A person who is required to file an information return with the IRS must obtain your correct taxpayer identification number (TIN) to report, for example, income paid to you, real estate transactions, mortgage interest you paid, acquisition or abandonment of secured property, cancellation of debt, or contributions you made to an IRA.

Use Form W-9 only if you are a U.S. person (including a resident alien), to provide your correct TIN to the person requesting it (the requester) and, when applicable, to:

1. Certify that the TIN you are giving is correct (or you are waiting for a number to be issued),
2. Certify that you are not subject to backup withholding, or
3. Claim exemption from backup withholding if you are a U.S. exempt payee. If applicable, you are also certifying that as a U.S. person, your allocable share of any partnership income from a U.S. trade or business is not subject to the withholding tax on foreign partners' share of effectively connected income.

**Note.** If a requester gives you a form other than Form W-9 to request your TIN, you must use the requester's form if it is substantially similar to this Form W-9.

**Definition of a U.S. person.** For federal tax purposes, you are considered a U.S. person if you are:

- An individual who is a U.S. citizen or U.S. resident alien,
- A partnership, corporation, company, or association created or organized in the United States or under the laws of the United States,
- An estate (other than a foreign estate), or
- A domestic trust (as defined in Regulations section 301.7701-7).

**Special rules for partnerships.** Partnerships that conduct a trade or business in the United States are generally required to pay a withholding tax on any foreign partners' share of income from such business. Further, in certain cases where a Form W-9 has not been received, a partnership is required to presume that a partner is a foreign person, and pay the withholding tax. Therefore, if you are a U.S. person that is a partner in a partnership conducting a trade or business in the United States, provide Form W-9 to the partnership to establish your U.S. status and avoid withholding on your share of partnership income.