

**INVITATION TO BID**  
**(PLEASE USE THE ENCLOSED BID SHEETS)**

**NOTICE IS HEREBY GIVEN** that the Board of County Commissioners of Custer County, Oklahoma will receive sealed bids either by mail and ground delivery by Friday, March 22, 2024 at 4:00 o'clock p.m., or in person until Monday, March 25, 2024 until the hour of 9:00 a.m. on said day, in their office in the Courthouse in Arapaho, Oklahoma. Sealed bids shall be opened on Monday, March 25, 2024 at 9:30 o'clock a.m. for the following:

**Minimum Specifications For  
One or More  
Used Chip Spreader(s)  
Custer County, Oklahoma**

Specifications and information are on the file in the Custer County Clerk's Office in Arapaho, Oklahoma and may be viewed on Custer County's website, <http://custer.okcounties.org>.

All bids must be in a sealed envelope, clearly marked BID, with the BID OPENING DATE.

All bids must be mailed or delivered to:

***(Mailing)***

CUSTER COUNTY CLERK'S OFFICE  
P.O. BOX 300  
ARAPAHO, OKLAHOMA 73620-0300

***(Physical)***

CUSTER COUNTY CLERK'S OFFICE  
675 WEST "B" STREET  
ARAPAHO, OKLAHOMA 73620-0300

Please follow all instructions for submitting bid proposals completely.

/S/ MELISSA GRAHAM,  
CUSTER COUNTY CLERK  
(SEAL)

## INSTRUCTIONS FOR SUBMITTING BID PROPOSALS

1. This entire packet (Notice, Instructions, Minimum Specifications, Affidavit for Filing, Affidavit for Contracts and W-9) shall be known as the “Invitation to Bid” form. Fill out the “Invitation to Bid” form *completely*.  
**See Checklist for Items Required for Bid Consideration.**
2. Identify the outside of the sealed envelope as follows:  
**SEALED BID – One or More Used Chip Spreader(s)**  
**CLOSING – Monday, March 25, 2024 at 9:00 a.m.**  
**BID OPENING – March 25, 2024 at 9:30 a.m.**
3. Place your company name and return address on the outside of the envelope.
4. File the bid proposal with the Custer County Clerk, either **by mail or ground delivery** by Friday, March 22, 2024 at 4:00 o’clock p.m., *or in person*, until **9:00 o’clock a.m. on Monday, March 25, 2024**. Bids received after this time will be rejected and unopened. **Bids will be opened at 9:30 o’clock a.m., Monday, March 25, 2024** during the County Commissioner’s meeting held in the Custer County Courthouse, Arapaho, Oklahoma, Room 104, at 675 West “B” Street, Arapaho, Oklahoma.
5. All forms must be filled out completely. Any incomplete forms could result in rejection if the Board of County Commissioners considers such action to be in the best interest of Custer County.
6. The address of the Custer County Clerk is as follows:

<i>(Mailing)</i> CUSTER COUNTY CLERK’S OFFICE P.O. BOX 300 ARAPAHO, OKLAHOMA 73620-0300	<i>(Physical)</i> CUSTER COUNTY CLERK’S OFFICE 675 WEST “B” STREET ARAPAHO, OKLAHOMA 73620
--	---
7. All bid information shall be typewritten, or legibly written in ink. All corrections shall be initialed by the person signing the form(s).
8. **On all bids requiring services or contract labor, proof of liability insurance may be required. Read the bid specifications carefully.**
9. FOR PROMPT PAYMENT OF ALL INVOICES, PLEASE NOTE:
  - \* Payment for all expenses for Custer County is made twice a month. Approval of said claims is made on the second and fourth Monday of each month. For your claim to be considered for payment, the product(s) or service(s) must be delivered, and the appropriate paperwork on file with the County Clerk’s office no later than five working days prior to the second and fourth Monday of the month.
  - \* If the proper invoices and supporting documentation are not received by the cut-off date, payment will be rendered during the following payment issue period.
  - \* Please contact Melissa Graham, Custer County Clerk, for a schedule for invoice submission in order to expedite payment processing.
10. If you have any questions regarding the bid specifications, or the bid deadlines, etc., please contact Melissa Graham, Custer County Clerk or Debbie Bright, Purchasing Agent at (580) 323-4420.

**NOTE: ALL BID PROPOSALS WHICH DO NOT CONTAIN THE “INVITATION TO BID” AND THE SIGNED/NOTARIZED “AFFIDAVIT FOR FILING WITH COMPETITIVE BID”, WILL BE INVALID AND REJECTED.**

**THE BOARD OF COUNTY COMMISSIONERS  
RESERVES THE RIGHT TO REJECT ANY AND ALL  
BIDS.**

Please complete the following and return this page with your Bid.

**CHECKLIST OF ITEMS REQUIRED FOR BID RETURN**

1. \_\_\_\_ AFFIDAVIT FOR FILING WITH COMPETITIVE BID
2. \_\_\_\_ AFFIDAVIT FOR CONTRACTS AND PAYMENTS
3. \_\_\_\_ W-9 FOR YOUR BUSINESS
4. \_\_\_\_ YOUR BID – PLEASE RETURN ONLY THE PAGES OF INVITATION TO BID WHICH INDICATE YOUR PROPOSAL.

**THESE ITEMS MUST BE INCLUDED FOR BID TO BE CONSIDERED.**

**PLEASE COMPLETE THE FOLLOWING:**

VENDOR: \_\_\_\_\_

SIGNATURE: \_\_\_\_\_

TITLE: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

CITY/STATE/ZIP \_\_\_\_\_

PHONE \_\_\_\_\_

FAX \_\_\_\_\_

EMAIL \_\_\_\_\_

**MINIMUM SPECIFICATIONS  
ONE OR MORE  
USED CHIP SPREADER(S)**

FILL IN ALL SPACES SHOWING SPECIFIC INFORMATION. FAILURE TO COMPLY COULD RESULT IN BID REJECTION.

VENDOR’S PROPOSED: MAKE \_\_\_\_\_ MODEL \_\_\_\_\_

**MINIMUM REQUIREMENTS**

**VENDORS PROPOSAL**

- |  |       |
|--|-------|
| 1. <b>2016 or Newer</b>  | _____ |
| 2. <b>Less than 2,500 Hours</b>  | _____ |
| 3. <b>Diesel Engine – 6 cylinder turbo charged</b>   | _____ |
| a. Minimum – 240 HP  |       |
| b. Electric Start, Alternator, Voltage Regulator<br>1400 cca 12 volt batteries   |       |
| 4. <b>Four Wheel Hydrostatic Drive</b>   | _____ |
| a. Variable forward/reverse speeds<br>0 to 19 MPH  |       |
| b. Front & rear drives - 160 cc variable<br>displacement hydraulic motors through<br>differential and planetary drive wheel ends   |       |
| 5. <b>Maximum wheelbase – 135 inches</b>   | _____ |
| 6. <b>Electronically controlled variable hydrostatic<br/>125 cc pump – direct engine bell housing mount</b>  | _____ |
| a. Electronically controlled variable hydrostatic<br>motors directly coupled to the front and<br>rear axles  |       |
| b. Infinite working speed range 0 to 19 mph  |       |
| c. Engine fan cooled oil cooler w/total return<br>Flow capacity  |       |
| d. Hydraulic reservoir – minimum 95 gallons  |       |
| 7. <b>Tires and Wheels – 385/65R22.5-G tubeless, radial<br/>wide base mounted on heavy duty steel disc wheels</b>  | _____ |
| 8. <b>Operators Station – manually moved from side to<br/>side for total operational control</b>   | _____ |
| 9. <b>Joystick to control forward/reverse and rate of<br/>Speed</b>  | _____ |
| 10. <b>Digital Display instruments panel</b>   | _____ |
| a. Display application rate, product size,<br>Speed, oil pressure, coolant temperature,<br>Battery voltage, hydraulic oil temperature,<br>Percent of fuel remaining, engine hours,<br>Engine RPM |       |
| b. All engine and hydraulic alarm system with<br>Lights and busser to be included  |       |
| c. Lockable control panel cover for vandal protection  |       |

- d. One adjustable suspension set with armrests

**11. Conveyors**

---

- a. Two independently activated conveyors  
With 24 inch wide belts – each powered by  
A load sensing 74 cc variable displacement  
Pressure compensated hydraulic pump and  
High torque 14.8 C.I.R. hydraulic motor,  
Direct drive to the head pulley
- b. Electric switches for each conveyor control  
For easy access mechanical override.

**12. Variable Width Spread Hopper**

---

- a. 12 Feet to 24 Feet Variable Width
- b. Two Section Hopper System
- c. Capable of varying spreading width  
On the run
- d. No bolt on sections accepted
- e. Each hopper to include hydraulic driven  
Augers and spread rollers
- f. Spread rolls no less than 6" in diameter  
And constructed of heavy wall tubing  
Hydraulically driven and actuated by  
Power gate opening control
- g. Hydraulic system to have all pumps, hoses,  
Valves, cylinders and controls to operate  
System.
- h. Operating controls capable of being located  
At both the driver and front co-operator stations
- i. Hoppers shall have expandable metal in the top  
Of each hopper with replacement grates under  
The conveyor hoods.
- j. Individual electric / air controlled one foot gates  
To allow aggregate spreading in one foot  
Increments across the variable width hopper by  
Individual gate controls which can be open/close  
From the operator's station.
- k. Capable of hydraulically raising and lowering to  
Change spread hopper heights.

**13. Truck Hitch**

---

- a. Unit shall be equipped with a positive  
Self-locking "railroad" type adjustable  
Truck hitch, which can be electrically  
Released from the driver's or front operator's  
Positions.
- b. Hitch height to be electrically controlled  
From the driver's position.
- c. Adjustment range 8" to 20" in height and

4" fore and aft.

**14. Application Rate Computer**

---

- a. Shall monitor the actual speed Of the Chipseeder and varies the gate Opening in order to maintain the set Application rate in lbs/yrd of the Selected aggregate, regardless of the Speed of the unit.
- b. The computer shall be able to store five Different aggregate/application rate settings In it's memory.
- c. Application rate should be able to vary as Desired while operating or to select a Different pre-set combination at any time.

**TOTAL PRICE..... \$ \_\_\_\_\_**

**ESTIMATED DATE OF DELIVERY..... \_\_\_\_\_**

**THE BOARD OF COUNTY COMMISSIONERS RESERVES THE RIGHT TO REJECT ANY AND ALL BIDS.**



AFFIDAVIT FOR CONTRACTS AND PAYMENTS

STATE OF OKLAHOMA )
)
S
S
COUNTY OF )

THE UNDERSIGNED (ARCHITECT, CONTRACTOR, SUPPLIER OR ENGINEER), OF LAWFUL AGE, BEING FIRST DULY SWORN, ON OATH SAYS THAT THIS INVOICE OR CLAIM IS TRUE AND CORRECT. AFFIANT FURTHER STATES THAT THE (WORK, SERVICES OR MATERIALS) WILL BE (COMPLETED OR SUPPLIED) IN ACCORDANCE WITH THE PLANS, SPECIFICATIONS, ORDERS OR REQUESTS FURNISHED THE AFFIANT. AFFIANT FURTHER STATES THAT (S)HE HAS MADE NO PAYMENT DIRECTLY OR INDIRECTLY TO ANY ELECTED OFFICIAL, OFFICER OR EMPLOYEE OF THE STATE OF OKLAHOMA, ANY COUNTY OR LOCAL SUBDIVISION OF THE STATE, OF MONEY OR ANY OTHER THING OF VALUE TO OBTAIN PAYMENT OF THE INVOICE OR PROCURE THE CONTRACT OR PURCHASEORDER.

(CONTRACTOR, ARCHITECT, SUPPLIER, OR ENGINEER)

By \_\_\_\_\_

ATTESTED TO BEFORE ME THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 20\_\_\_\_\_

NOTARY PUBLIC (OR CLERK OR JUDGE)

NOTE: 62 O.S. § 310.9 (B), authorizes counties executing a contract with any architect, contractor, supplier or engineer for construction work, services or materials which are needed on a continual basis from such architect, contractor, supplier or engineer under the terms of such contract, or executing more than one contract during the fiscal year with such architect, contractor, supplier or engineer, may require that the architect, contractor, supplier or engineer complete a signed affidavit as provided for in subsection A of this section which shall apply to all work, services or materials completed or supplied under the terms of the contract or contracts.



**Request for Taxpayer  
Identification Number and Certification**

Give Form to the  
requester. Do not  
send to the IRS.

► Go to [www.irs.gov/FormW9](http://www.irs.gov/FormW9) for instructions and the latest information.

**1** Name (as shown on your income tax return). Name is required on this line; do not leave this line blank.

**2** Business name/disregarded entity name, if different from above

**3** Check appropriate box for federal tax classification of the person whose name is entered on line 1. Check only **one** of the following seven boxes.

<input type="checkbox"/> Individual/sole proprietor or single-member LLC	<input type="checkbox"/> C Corporation	<input type="checkbox"/> S Corporation	<input type="checkbox"/> Partnership	<input type="checkbox"/> Trust/estate
<input type="checkbox"/> Limited liability company. Enter the tax classification (C=C corporation, S=S corporation, P=Partnership) ► _____				
<input type="checkbox"/> Other (see instructions) ► _____				

**4** Exemptions (codes apply only to certain entities, not individuals; see instructions on page 3):

Exempt payee code (if any) \_\_\_\_\_

Exemption from FATCA reporting code (if any) \_\_\_\_\_

(Applies to accounts maintained outside the U.S.)

**5** Address (number, street, and apt. or suite no.) See instructions.

Requester's name and address (optional)

**6** City, state, and ZIP code

**7** List account number(s) here (optional)

**CUSTER COUNTY**  
**PO BOX 300**  
**ARAPAHO, OK 73620**

**Part I Taxpayer Identification Number (TIN)**

Enter your TIN in the appropriate box. The TIN provided must match the name given on line 1 to avoid backup withholding. For individuals, this is generally your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the instructions for Part I, later. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN*, later.

**Note:** If the account is in more than one name, see the instructions for line 1. Also see *What Name and Number To Give the Requester* for guidelines on whose number to enter.

<b>Social security number</b>								
				-				
<b>OR</b>								
<b>Employer identification number</b>								
				-				

**Part II Certification**

Under penalties of perjury, I certify that:

- The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me); and
- I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding; and
- I am a U.S. citizen or other U.S. person (defined below); and
- The FATCA code(s) entered on this form (if any) indicating that I am exempt from FATCA reporting is correct.

**Certification instructions.** You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions for Part II, later.

<b>Sign Here</b>	<b>Signature of U.S. person</b> ►	<b>Date</b> ►

**General Instructions**

Section references are to the Internal Revenue Code unless otherwise noted.

**Future developments.** For the latest information about developments related to Form W-9 and its instructions, such as legislation enacted after they were published, go to [www.irs.gov/FormW9](http://www.irs.gov/FormW9).

**Purpose of Form**

An individual or entity (Form W-9 requester) who is required to file an information return with the IRS must obtain your correct taxpayer identification number (TIN) which may be your social security number (SSN), individual taxpayer identification number (ITIN), adoption taxpayer identification number (ATIN), or employer identification number (EIN), to report on an information return the amount paid to you, or other amount reportable on an information return. Examples of information returns include, but are not limited to, the following.

- Form 1099-INT (interest earned or paid)
- Form 1099-DIV (dividends, including those from stocks or mutual funds)
- Form 1099-MISC (various types of income, prizes, awards, or gross proceeds)
- Form 1099-B (stock or mutual fund sales and certain other transactions by brokers)
- Form 1099-S (proceeds from real estate transactions)
- Form 1099-K (merchant card and third party network transactions)
- Form 1098 (home mortgage interest), 1098-E (student loan interest), 1098-T (tuition)
- Form 1099-C (canceled debt)
- Form 1099-A (acquisition or abandonment of secured property)

Use Form W-9 only if you are a U.S. person (including a resident alien), to provide your correct TIN.

*If you do not return Form W-9 to the requester with a TIN, you might be subject to backup withholding. See What is backup withholding, later.*