

INVITATION TO BID
(PLEASE USE THE ENCLOSED BID SHEETS)

NOTICE IS HEREBY GIVEN that the Board of County Commissioners of Custer County, Oklahoma will receive sealed bids either ***by mail or ground delivery*** up to 4:00 o'clock p.m. on Friday, the 24th day of March, 2023, or ***in person*** up to 9:00 o'clock a.m., the 27th day of March, 2023. Sealed Bids shall be opened in a regular meeting of the Board of County Commissioners on the **27th day of March, 2023 at the hour of 9:15 o'clock a.m.**, in their office in the Courthouse in Arapaho, Oklahoma, for the following:

**Minimum Specifications For
Sewer Lift Station Improvements
Custer County Law Enforcement Center
300 N 7th, Arapaho, OK
Custer County, Oklahoma**

A MANDATORY PRE-BID MEETING WILL BE HELD MARCH 16, 2023, 1:00 P.M. ON LOCATION. NON-ATTENDANCE SHALL CAUSE BID TO BE REJECTED.

Specifications and information are on the file in the Custer County Clerk's Office in Arapaho, Oklahoma and may also be found on Custer County's website: <http://www.custer.okcounties.org>.

All bids must be in a sealed envelope, clearly marked BID, with the BID OPENING DATE.

All bids must be mailed or delivered to:

(Mailing)

CUSTER COUNTY CLERK'S OFFICE
P.O. BOX 300
ARAPAHO, OKLAHOMA 73620-0300

(Physical)

CUSTER COUNTY CLERK'S OFFICE
675 WEST "B" STREET
ARAPAHO, OKLAHOMA 73620-0300

Please follow all instructions for submitting bid proposals completely.

/S/ MELISSA GRAHAM, CUSTER COUNTY CLERK
(SEAL)

INSTRUCTIONS FOR SUBMITTING BID PROPOSALS

1. This entire packet (Invitation to Bid, Instructions, Minimum Specifications, Affidavit for Filing with Competitive Bid, and W-9) shall be known as the "Invitation to Bid" form. Fill out the "Invitation to Bid" form *completely*.
2. Identify the outside of the sealed envelope as follows:
SEALED BID – Sewer Lift Station Improvements - CCLEC
CLOSING (Bid Date) March 27, 2023
BID (Opening Time) 9:15 a.m.
3. Place your company name and return address on the outside of the envelope.
4. File the bid proposal with the Custer County Clerk, either **by mail or ground delivery** up to **4:00 o'clock p.m. on Friday, the 24th day of March, 2023**, or in person up to **9:00 o'clock a.m., the 27th day of March, 2023**, in their office in the Courthouse in Arapaho, Oklahoma. Sealed bids shall be opened in a regular meeting of the Board of County Commissioners on the **27th day of March, 2023 at the hour of 9:15 o'clock a.m.**, in the office in the Courthouse in Arapaho, Oklahoma, Room 104, at 675 West "B" Street, Arapaho, Oklahoma.
5. All forms must be filled out completely. Any incomplete forms could result in rejection if the Board of County Commissioners considers such action to be in the best interest of Custer County.
6. The address of the Custer County Clerk is as follows:

<i>(Mailing)</i> CUSTER COUNTY CLERK'S OFFICE P.O. BOX 300 ARAPAHO, OKLAHOMA 73620-0300	<i>(Physical)</i> CUSTER COUNTY CLERK'S OFFICE 675 WEST "B" STREET ARAPAHO, OKLAHOMA 73620
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7. All bid information shall be typewritten, or legibly written in ink. All corrections shall be initialed by the person signing the form(s).
8. On all bids requiring services or contract labor, proof of liability insurance may be required. Read the bid specifications carefully.
9. FOR PROMPT PAYMENT OF ALL INVOICES, PLEASE NOTE:
* Payment for all expenses for Custer County is made twice a month. Approval of said claims is made on the second and fourth Monday of each month. For your claim to be considered for payment, the product(s) or service(s) must be delivered, and the appropriate paperwork on file with the County Clerk's office no later than five working days prior to the second and fourth Monday of the month.
* If the proper invoices and supporting documentation are not received by the cut-off date, payment will be rendered during the following payment issue period.
* Please contact Melissa Graham, Custer County Clerk, for a schedule for invoice submission in order to expedite payment processing.
10. If you have any questions regarding the bid specifications, or the bid deadlines, etc., please contact Melissa Graham, Custer County Clerk or Debbie Bright, Purchasing Agent at (580) 323-4420.

NOTE: ALL BID PROPOSALS WHICH DO NOT CONTAIN THE "INVITATION TO BID" AND THE SIGNED/NOTARIZED "AFFIDAVIT FOR FILING WITH COMPETITIVE BID", WILL BE INVALID AND REJECTED.

**MINIMUM SPECIFICATIONS
SEWER LIFT STATION IMPROVEMENTS
CUSTER COUNTY LAW ENFORCEMENT CENTER**

SUBMERSIBLE CHOPPER PUMPING SYSTEM

1.1 PART 1 - GENERAL

- A. Work under this section includes but is not limited to replacing the duplex Lift Station. The system shall be a complete, fully integrated process system provided by a single coordinating supplier who shall furnish all labor, equipment, materials, and incidentals required and shall supervise the installation, start-up, and testing using qualified technicians and other specialists. The supplier shall coordinate the equipment requirements with the mechanical and electrical requirements of the Contract Documents, shall integrate the equipment furnished with the requirements shown on the electrical drawings, and provide complete installation and interconnection drawings and diagrams required for installation, start-up, testing and adjustment.

1.2 DELIVERY, STORAGE, HANDLING

- A. Individual equipment components shall be crated in structurally adequate packing containers to prevent damage during shipping, facilitate ease of handling and to provide suitable protection from weather for extended storage at the jobsite prior to installation. Packing containers shall be permanently labeled with appropriate equipment identification, shipping address and return address. Packing lists shall be provided with equipment at time of delivery.
- B. Electrical equipment shall always be kept thoroughly dry and shall be stored indoors. Equipment storage shall be protected and maintained in accordance with the manufacturer's recommendations. Equipment shall not be stored directly on the ground.

1.3 QUALITY ASSURANCE

- A. The Contractor's attention is directed to the fact that the Submersible Pumping System is an integrated system which shall be furnished, factory assembled and integrated by one manufacturer or supplier who shall provide all the equipment and appurtenances regardless of the manufacturer of the various components all under the Submersible Pumping System pay items. Substitution of functions specified will be subject to approval by the Custer County Commissioners.
- B. The materials or equipment so specified have been selected as being suitable for the service anticipated and will be regarded as standard. The Contractor should prepare his bid on the basis of the particular equipment and materials specified. The awarding of the contract will constitute a contractual obligation on the part of the Contractor to furnish the specified equipment and materials.

1.4 CONTRACTORS

- A. Shall utilize equipment and tools of adequate size suitable for unloading, transporting, storing and supporting the equipment during installation. Caution shall be employed to prevent equipment damage resulting from abrupt contact with other materials or equipment.

1.05 MANUFACTURER'S WARRANTY

- A. The pump station control panel manufacturer shall warrant all equipment to be of quality construction, free of defects in material and workmanship for a period of

five (5) years. A written warranty shall include specific details described below.

- B. All equipment, apparatus, and parts furnished shall be warranted for five (5) years with the first twenty-four (24) months being 100% replacement and each year after will be prorated for the remaining three (3) years, excepting consumables only those items that are normally consumed in service, such as light bulbs, oils, grease, packing, gaskets, O-rings, etc. The manufacturer shall be solely responsible for warranty of the panel and all components.
- C. Components failing to perform as specified by the engineer, or as represented by the manufacturer, or as proven defective in service during the warranty period, shall be replaced, repaired, or satisfactorily modified by the manufacturer.

1.5 Equipment supplied by others and incorporated into a control panel is not covered by this limited warranty. Any warranty applicable to equipment selected or supplied by others will be limited solely to the warranty, if any, provided by the manufacturer of the equipment.

1.6 This limited warranty shall be valid only when installation is made and use and maintenance is performed in accordance with manufacturer recommendations. A start-up report completed by an authorized manufacturer's representative must be received by manufacturer within thirty (30) days of the initial date the unit is placed into service. The warranty shall become effective on the date of acceptance by the purchaser or the purchaser's authorized agent, or sixty (60) days after installation, or ninety (90) days after shipment from the factory, whichever occurs first.

1.7 MANUFACTURER

- A. The specifications and project drawings depict equipment and materials, which are deemed most suitable for the service anticipated. It is not intended, however, to eliminate other products of equal quality and performance. The contractor shall prepare his bid based on the specified equipment for purposes of determining low bid. Award of a contract shall constitute an obligation to furnish the specified equipment and materials. **Acceptable manufacturers approved by the Custer County Commissioners.** Approvals will be considered if they are compliant with sections 1.1 and 1.13.
- B. In order for the **Custer County Commissioners** and/or persons responsible to have time to evaluate the type and quality of equipment being offered by the manufacturers or coordinating supplier requesting equal status, you will need to do so seven (7) days prior to the date set for the opening of bids on this project. Failure to provide a complete system and equipment description equivalent to what is in the specification will result in not being accepted. If equal status has not been requested on the equipment to bid in this specification that is not listed or approved by the Engineer and/or persons responsible will not be accepted. It is up to the bidding contractor to make sure the equipment he is including in his bid meets this specification and has gone through the approval process.

1.8 PUMP DESIGN:

- A. Each pump shall be capable of handling raw, unscreened domestic sewage consisting of water, fibrous materials, and solids at heavy consistencies. The pump shall be able to chop/macerate solids without clogging with chopped solid size not less than 1 inch, and the chopping mechanism shall be an integral part of the pump. The pump(s) shall be capable of handling liquids with temperatures to 104 degrees F continuous, 160 degrees F intermittent. Bearings shall be oil-lubricated and designed for 50,000 hours operating at minimum flow. Product shall be furnished with oil filled Inverter Duty Motors per NEMA MG-1, Part 31 with stator winding of the open type with Class H spike resistant magnet wire. The pump must be supplied with a Plug-N-Play cord. This cord has to plug into the pump motor and when tight create a watertight seal.

- 1.9** Davit Crane with 12-volt electric winch. Up to 1000 Lb Capacity Corrosion resistant electrostatic powder coated finish, galvanized finish, or stainless-steel construction. - Crane only. Independent Base. Pedestal base-powder coat finish, galvanized finished, or stainless-steel finishes. Crane rotates 360° on a pin and sleeve bearing in the base. Handle on the boom makes rotation easy.

1.10 PUMP CONSTRUCTION:

- A. The volute, seal plate, adapter, motor housing and motor housing cap shall be constructed of high quality, ASTM A-48 Class 30 cast iron. Impeller shall be furnished in ASTM A-536 ductile iron (ASTM A-532 class III Type A White Iron for abrasive applications) with a keyed, tapered shaft bore. Pump(s) shall be coated with two coats of Axalta™ amido amine modified polymer satin gloss epoxy, Or Equivalent, with a total 10 mil minimum thickness in the manufacturer's standard color. All exposed hardware shall be 300 series stainless steel including the lifting bail. Discharge connection shall be a standard 125 pound 4" flange, slotted to accommodate 4" ANSI or 100mm ISO flanges. The suction side of the volute shall contain 16 points of attachment for accessories and additional configurations including attachment of a 4" ANSI (100mm ISO) flanges or a 6" ANSI (150mm ISO) flanges.

The pump shaft shall be 416 stainless steel with a tapered impeller fit to reduce rotor imbalance and minimize stress risers associated with stepped shafts. All gaskets shall be of the angular gland compression O-ring type eliminating critical slip fits and the possibility of damage during service associated with sliding O-ring sealing arrangements. The impeller shall be a dual vane design with pump out vanes on both sides.

The chopping mechanism shall consist of a stationary striker plate and a rotating slicing blade. Both blades shall only be constructed of high quality, ASTM A276 440C stainless steel, heat treated to 53-60 HRC. The slicing blade shall be press-fitted on to the impeller and secured to the impeller by four stainless steel pins. The striker plate shall be fixed to the volute in eight locations. The striker plate shall be adjustable to maintain a clearance of 0.001" to 0.008" between the striker plate and slicing blade. The bladed impeller assembly shall be dynamically balanced to ISO G6.3 specifications. The striker plate shall be sealed internally against the volute with an O-ring.

The chopping mechanism shall consist of dual wear ring system. The slicing blade shall operate as a wear ring for the impeller along the outer diameter of the impeller assembly. The matching volute shall be provided with an external replaceable bronze wear ring at the inlet.

The tandem mechanical shaft seals shall be of the single spring design operating in an intermediate oil-filled seal cavity. Pump-out vanes on back side of the impeller shroud shall be large enough to efficiently expel solids away from the seal area. The materials of construction shall be silicon carbide vs. silicon carbide for the pump-end seal and carbon vs. ceramic for the motor-end seal, lapped and polished to a tolerance of one light band, 300 series stainless steel hardware, and Buna-N elastomeric parts. The pump-end seal shall be pinned in place to prevent rotation of the stationary seat and shall seal to the pump housing via an O-ring to maximize heat transfer. Cup mounted seats shall not be considered equal. The seal shall be commercially available and not a pump manufacturer's proprietary design. A moisture sensor detection system consisting of two probes shall be integrated within the oil-filled seal chamber which is isolated from the motor chamber. Units sensing moisture within the motor chamber are not considered acceptable. Moisture sensing devices utilizing one probe and grounding through the pump case or utilizing a float device are not acceptable. The leads for the moisture detector and temperature sensors shall be contained within the power cable, except that for 1/0 cables, the sensor leads will be in a separate cable.

The pump motor shall be sized to be non-overloading throughout the entire system operating range. The rotor and stator assembly shall be of the standard frame design and the stator pressed into the motor housing for mechanical stability. The motor shall be constructed with the windings operating in a sealed environment containing clean dielectric oil.

Manufacturer to supply submergence requirements for continuous operation.

Motors shall be dielectric oil filled for optimal thermal management and maximum bearing life. **Air-filled motors with grease-filled bearings shall not be acceptable.** The motor windings shall be of Class H, spike-resistant insulation. The motor shall meet the NEMA Design B standard and be Inverter Duty Rated per NEMA MG1, part 31.

The pump shaft shall be of 416 stainless steel, keyed and tapered for the matching impeller. The lower bearing shall be of the double row ball type, locked in position to accept radial and axial thrust loads, and the upper bearing of the single ball type for radial loads. Bearings shall operate in an oil bath environment for superior lubrication, cooling and life.

THREE PHASE: Three thermal sensors (one per phase) shall be embedded in the end coil of the stator windings, wired in series and used to monitor stator temperatures. This shall be used in conjunction with an external motor overload protection device and wired to the control panel through the single power cable.

The pump shall be equipped with (30/50/75/100) ft. of a CSA-qualified submersible quick connect power cable constructed in accordance with type W guidelines and shall include the moisture and temperature sensor leads. The pump shall have dual or tri voltage motors that will provide the ability to change voltage by just changing the power cable.

PUMP TEST: The pump manufacturer shall perform a standard three-point performance test at the minimum. If certified testing is required, the manufacturer shall offer to perform tests in accordance with Grades B, E and U of Hydraulic Institute standards. Additionally,

- A check of the motor voltage and frequency shall be made as shown on the name plate.
- A motor and cable insulation test for moisture content or insulation defects shall be made per CSA criteria.
- A performance curve from the production line test showing head versus flow shall be included in the Installation and Operation Manual shipped with each pump.
- A written report shall be available showing the tests have been performed in accordance with the specifications.

2.01 PART 1 - CONTROLS

- A. All control devices and instruments shall be secured to the sub-plate with machine screws and lock washers. Mounting holes shall be drilled and tapped; self-tapping screws shall not be used to mount and component. All control devices shall be clearly labeled to indicate function.
- B. Electrical control equipment shall be mounted within a NEMA 4X weather resistant stainless-steel enclosure. The door shall be hinged and sealed with a neoprene gasket and equipped with captive closing hardware. Control components shall be mounted on a removable steel back panel secured to enclosure with collar studs.
- C. The Contractor shall be responsible for design, construction, and delivery of one complete pump station control and monitoring pump controller for each location. The pump controller shall be housed in one or more enclosure(s), whichever is most practical and agreed upon through the process of submitted plans with the engineer's approval prior to construction.

- 2.2 The Contractor shall provide and coordinate the installation of the pump controller(s), including all electrical connections as necessary for a complete and properly operating system.
- 2.3 The piping for the control and power wiring should not be routed directly into the pump controller. The pump and control wiring between the pumps and the controller should route to an above ground junction box made of stainless steel with a backplate. Terminal Blocks should be mounted in the junction box on the backplate
- 2.4 The Lift Station sizing is as follows; The Lift Station will have **Two 5hp Chopper** pumps with run dry motors. **Non run dry or in air duty motors will not be considered.**
- 2.5 The site voltage is 208 volts, 3 phase, 60Hz on all locations.
- 2.6 The Enclosure(s) shall be type 4x wall mount or free standing with legs, constructed of stainless steel, minimum 304 Stainless Steel. Hoffman or approved equivalent. With an inner Swing Panel made of standard steel with white powder coating. Each door, whether outer or inner swing panel shall be hinged to open completely, allowing access without the doors being a hindrance while working in the panel. The enclosure shall include mounted sub-panel(s) made of standard steel with white powder coating.
- 2.7 The enclosure shall have a Data/Plans door pocket mounted inside the cabinet on the outer door. Hoffman Model ADP1 or equivalent.
- 2.8 The Contractor shall provide an accurate system control schematic with any as- built changes included in the panel door pocket. The schematic should be placed in the controller. Final Copies should be laminated.
- 2.9 The Enclosure shall house all components required to operate the pump(s) control and monitoring system(s) and house connections for the pump and well Alarm monitoring system(s). Alarm system Dry Contacts shall be available for each item being considered in the approved control and monitoring system.
- 2.10 Duplex Pump Control System(s) shall consist of four floats: High Water, Lead Pump, Lag Pump and Low Off.
- 2.11 **LIQUID LEVEL CONTROL (Mercury Float Switch Type)**
- A. The level control system shall start and stop pump motors in response to changes in wet well level. It shall be the mercury float switch type with floats to be secured to a vertical pipe in the wet well. Rising and falling liquid level in the wet well causes switches within the floats to open and close, providing start and stop signals to the remainder of the level control system.
- B. The level control system shall start and stop the pumps in accordance to the wet well level. Upon operator selection of automatic operation, a float switch shall start one pump motor when water rises to the "lead pump start level". When the water is lowered to the "lead pump stop level", the system shall stop this pump. These actions shall constitute one pumping cycle. Should the water continue to rise, an additional float switch will start the second pump after reaching the "lag pump start level" so that both pumps operate together. Both pumps shall stop at the same "all pumps off level". Circuit design in which application of power to the lag pump motor starter is contingent upon completion of the lead pump circuit shall not be acceptable.
- C. The level control system shall work in conjunction with an alternator relay to select first one pump, then the second pump, to run as "Lead" pump. Alternation will occur at the end of each pumping cycle.
- D. Float switches shall be supplied for installation by the contractor. Each float shall

contain a mercury switch sealed in a polypropylene housing, with 30 feet of power cord, and polypropylene mounting hardware. The floats shall be secured to a weight and chain in the wet well.

- E. A junction box shall be supplied for installation in the wet well by the contractor. Junction box shall be NEMA 4X non-corrosive type incorporating terminal blocks match-marked to terminals in the control panel.
- F. A separate float switch and relay shall be used to alert maintenance personnel to a high-water level in the wet well (low level float switch is optional). Should the water level rise to the "high water alarm" level, the float switch shall energize a 115-volt AC circuit for an external alarm device. An indicator, visible from front of control panel, shall indicate high level condition exists. The alarm signal shall be maintained until wet well level is lowered and alarm circuit manually reset.
- G. An alarm silence switch and relay shall provide maintenance personnel a means to de-energize the external alarm device while corrective actions are under way. After silencing the alarm, manual reset of the alarm signal shall provide automatic reset of the alarm silence relay.

2.12 Alarm Light:

A . Panel manufacturer will supply one 115 volt AC alarm, light fixture with vapor-tight red globe, guard, conduit box, and mounting base. The design must prevent rain water from collecting in the gasketed area of the fixture, between the base and globe. The alarm light will be shipped loose for installation by the contractor.

2.13 Alarm Horn:

- A. Panel manufacturer will supply one 115 volt AC weatherproof alarm horn with projector, conduit box, and mounting base. The design must prevent rain water from collecting in any part of the horn. The alarm horn will be shipped loose for installation by the contractor.
- B. The unit shall continuously monitor the presence of AC power and the status of four contact closure inputs. The unit shall optionally be field upgradeable to incorporate a total of 8, 16, 24, or 32 dry contact inputs. AC power failure, or violation of the alarm criteria at any input, shall cause the unit to go into alarm status and begin dial outs. The unit shall, upon a single program entry, automatically accept all input states as the normal non-alarm state; eliminating possible confusion about Normally Open versus Normally Closed inputs. Further, as a diagnostic aid, the unit shall have the capability of directly announcing the state of any given input as currently "Open Circuit" or "Closed Circuit", without disturbing any message programming. Each input channel shall also be independently programmable, without the need to manipulate circuit board switches or jumpers, as Normally Open or Normally Closed, or for No Alarm (Status Only), or for Pulse Totalizing, or for Run Time Metering.

PART 3-TELEMETRY

SUPERVISORY CONTROL AND DATA ACQUISITION (SCADA) SYSTEM

GENERAL

The Contractor shall provide all labor, materials, equipment, and incidentals as shown, specified, and required to furnish, install, calibrate, test, start-up, and place in satisfactory operation a complete Cloud based Supervisory Control and Data Acquisition (SCADA) System or pre-approved equal.

- 3.10** The SCADA system shall consist of three sub-systems: a Central Server, a web-based user interface and the Remote Terminal Units (RTU's) of various sizes.
- 3.15** The Central server shall consist of a cluster of servers providing various data processing, web server and database functions. The system shall be scalable to add more servers as the demands on the system increase.

The web-based user interface software shall provide all the functions necessary for the Owner to interact with the data from the remote units as well as execute configuration and control commands.

RTU's shall be furnished and installed at each of the monitored sites. The Manufacturer shall have available several models of RTU's which will accommodate a wide variety of Input and Output requirements.

QUALIFICATIONS

- 3.20** The SCADA System shall be furnished by a single Supplier who shall assume responsibility for providing a complete and integrated system.

Manufacturers Qualifications: Only manufacturers who have been regularly engaged in the supply of SCADA equipment for at least 10 years and capable of meeting the following criteria need respond.

Have completed a minimum of three (3) satellite telemetry systems and three (3) cellular telemetry systems.

Provide the Owner with reference names and phone numbers for a minimum of two Satellite Telemetry System customers and two Cellular Telemetry system customers.

Acknowledge that shipment of the SCADA RTU units and related equipment shall be authorized only by the Owner.

Utilize only UL listed and rated components in enclosure manufacture.

Provide 100 percent of all hardware and software technical manuals to the Owner in digital format (Adobe PDF).

Provide a complete bill-of-materials (BOM) and enclosure layouts that are numerically cross-referenced together for each SCADA unit. The BOM shall contain the standard factory supplied part numbers instead of proprietary numbers.

Provide a warranty and customer support for a period of not less than one (1) year after the Owner accepts each SCADA unit.

Provide primary technical support to the Owner by full-time qualified staff members only.

Installers Qualifications:

Only Installers who have been regularly engaged in the installation of SCADA equipment and have completed the Manufacturer's installer certification course need respond.

A MANDATORY PRE-BID MEETING IS TO BE HELD MARCH 16, 2023, 1:00 P.M. ON LOCATION. NON-ATTENDANCE SHALL CAUSE BID TO BE REJECTED.

Awarded Bidder shall commence project no later than six weeks from notice of award. Successful Bidder shall provide continuous pump around service capable of maintaining full capacity of the facility during installation.

Successful Bidder shall complete the project within five (5) days of initial start. Fines of \$1,000.00 per day in excess of five (5) days.

SUCCESSFUL BIDDER SHALL PROVIDE PROOF OF LIABILITY/WORKERS COMP INSURANCE.

TOTAL BID

\$ _____

PLEASE PROVIDE ANTICIPATED START DATE:

THE BOARD OF COUNTY COMMISSIONERS RESERVES THE RIGHT TO REJECT ANY AND ALL BIDS.

S.A. & I. 425 (2000)

AFFIDAVIT FOR FILING WITH COMPETITIVE BID

STATE OF OKLAHOMA)
) SS
COUNTY OF _____)

_____, of lawful age, being first duly sworn, on oath says, that (s)he is the agent authorized by the bidder to submit the attached bid. Affiant further states that the bidder has not been a party to any collusion among bidders in restraint of freedom of competition by agreement to bid at a fixed price or to refrain from bidding; or with any county official or employee as to quantity, quality or price in the prospective contract, or any other terms of said prospective contract; or in any discussions between bidders and any county official concerning exchange of money or other thing of value for special consideration in the letting of a contract.

Subscribed and sworn to before me this _____, 20__.

Notary Public (Clerk or Judge)

My Commission Expires: _____
(SEAL)

Note: Each competitive bid submitted to a county, school district or municipality must be accompanied with the above Affidavit as required by 61 Okla.St.Ann.§138

AFFIDAVIT FOR CONTRACTS AND PAYMENTS

STATE OF OKLAHOMA)
)
 S
 S
 COUNTY OF)

THE UNDERSIGNED (ARCHITECT, CONTRACTOR, SUPPLIER OR ENGINEER), OF LAWFUL AGE, BEING FIRST DULY SWORN, ON OATH SAYS THAT THIS INVOICE OR CLAIM IS TRUE AND CORRECT. AFFIANT FURTHER STATES THAT THE (WORK, SERVICES OR MATERIALS) WILL BE (COMPLETED OR SUPPLIED) IN ACCORDANCE WITH THE PLANS, SPECIFICATIONS, ORDERS OR REQUESTS FURNISHED THE AFFIANT. AFFIANT FURTHER STATES THAT (S)HE HAS MADE NO PAYMENT DIRECTLY OR INDIRECTLY TO ANY ELECTED OFFICIAL, OFFICER OR EMPLOYEE OF THE STATE OF OKLAHOMA, ANY COUNTY OR LOCAL SUBDIVISION OF THE STATE, OF MONEY OR ANY OTHER THING OF VALUE TO OBTAIN PAYMENT OF THE INVOICE OR PROCURE THE CONTRACT OR PURCHASE ORDER.

 (CONTRACTOR, ARCHITECT, SUPPLIER, OR ENGINEER)

By _____

ATTESTED TO BEFORE ME THIS _____ DAY OF _____,
 20 _____

 NOTARY PUBLIC (OR CLERK OR JUDGE)

NOTE: 62 O.S. § 310.9 (B), authorizes counties executing a contract with any architect, contractor, supplier or engineer for construction work, services or materials which are needed on a continual basis from such architect, contractor, supplier or engineer under the terms of such contract, or executing more than one contract during the fiscal year with such architect, contractor, supplier or engineer, may require that the architect, contractor, supplier or engineer complete a signed affidavit as provided for in subsection A of this section which shall apply to all work, services or materials completed or supplied under the terms of the contract or contracts.

Request for Taxpayer Identification Number and Certification

▶ Go to www.irs.gov/FormW9 for instructions and the latest information.

**Give Form to the
requester. Do not
send to the IRS.**

Print or type. See Specific Instructions on page 3.	1 Name (as shown on your income tax return). Name is required on this line; do not leave this line blank.	
	2 Business name/disregarded entity name, if different from above	
	3 Check appropriate box for federal tax classification of the person whose name is entered on line 1. Check only one of the following seven boxes.	
	<input type="checkbox"/> Individual/sole proprietor or single-member LLC <input type="checkbox"/> C Corporation <input type="checkbox"/> S Corporation <input type="checkbox"/> Partnership <input type="checkbox"/> Trust/estate	
	<input type="checkbox"/> Limited liability company. Enter the tax classification (C=C corporation, S=S corporation, P=Partnership) ▶ _____ Note: Check the appropriate box in the line above for the tax classification of the single-member owner. Do not check LLC if the LLC is classified as a single-member LLC that is disregarded from the owner unless the owner of the LLC is another LLC that is not disregarded from the owner for U.S. federal tax purposes. Otherwise, a single-member LLC that is disregarded from the owner should check the appropriate box for the tax classification of its owner.	
	<input type="checkbox"/> Other (see instructions) ▶ _____	
	4 Exemptions (codes apply only to certain entities, not individuals; see instructions on page 3):	Exempt payee code (if any) _____
	Exemption from FATCA reporting code (if any) _____	
	<small>(Applies to accounts maintained outside the U.S.)</small>	
5 Address (number, street, and apt. or suite no.) See instructions.	Requester's name and address (optional)	
6 City, state, and ZIP code	CUSTER COUNTY PO BOX 300 ARAPAHO, OK 73620	
7 List account number(s) here (optional)		

Part I Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. The TIN provided must match the name given on line 1 to avoid backup withholding. For individuals, this is generally your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the instructions for Part I, later. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN*, later.

Note: If the account is in more than one name, see the instructions for line 1. Also see *What Name and Number To Give the Requester* for guidelines on whose number to enter.

Social security number	
	-
	-
or	
Employer identification number	
	-

Part II Certification

Under penalties of perjury, I certify that:

1. The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me); and
2. I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding; and
3. I am a U.S. citizen or other U.S. person (defined below); and
4. The FATCA code(s) entered on this form (if any) indicating that I am exempt from FATCA reporting is correct.

Certification instructions. You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions for Part II, later.

Sign Here

Signature of U.S. person ▶

Date ▶

General Instructions

Section references are to the Internal Revenue Code unless otherwise noted.

Future developments. For the latest information about developments related to Form W-9 and its instructions, such as legislation enacted after they were published, go to www.irs.gov/FormW9.

Purpose of Form

An individual or entity (Form W-9 requester) who is required to file an information return with the IRS must obtain your correct taxpayer identification number (TIN) which may be your social security number (SSN), individual taxpayer identification number (ITIN), adoption taxpayer identification number (ATIN), or employer identification number (EIN), to report on an information return the amount paid to you, or other amount reportable on an information return. Examples of information returns include, but are not limited to, the following.

- Form 1099-INT (interest earned or paid)

- Form 1099-DIV (dividends, including those from stocks or mutual funds)
- Form 1099-MISC (various types of income, prizes, awards, or gross proceeds)
- Form 1099-B (stock or mutual fund sales and certain other transactions by brokers)
- Form 1099-S (proceeds from real estate transactions)
- Form 1099-K (merchant card and third party network transactions)
- Form 1098 (home mortgage interest), 1098-E (student loan interest), 1098-T (tuition)
- Form 1099-C (canceled debt)
- Form 1099-A (acquisition or abandonment of secured property)

Use Form W-9 only if you are a U.S. person (including a resident alien), to provide your correct TIN.

If you do not return Form W-9 to the requester with a TIN, you might be subject to backup withholding. See What is backup withholding, later.